

Date

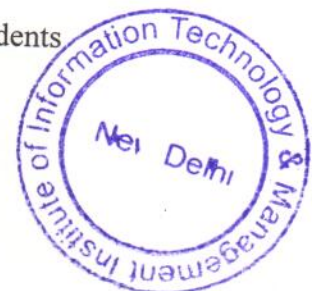
MOOC COMMITTEE — POLICY

Introduction:

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the student youth Graduate & Post Graduate at colleges and University level of India to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands on experience to young students in delivering community service. The role of NSS has been appreciated in National Education Policy and proposed that every student is expected to participate either in NSS or NCC.

Aim:

- To educate the students about MOOCs (Massive Open Online Course(s)).
- To make students understand the importance and relevance of MOOCs.
- To provide students information concerning the various MOOCs as per their course
- To provide guidance to the students about the types of courses and how to enroll for the courses.
- To acquaint the students to enhance their skills through MOOCs
- To foster the overall growth and development of the students.
- To inculcate self-learning and determination among students.
- To enable the student to develop a sense of focus and discipline.
- To explore how MOOCs can contribute to overall knowledge of students



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Committee:

To ensure that the above objectives are attained the constitution of MOOC Committee is as under:

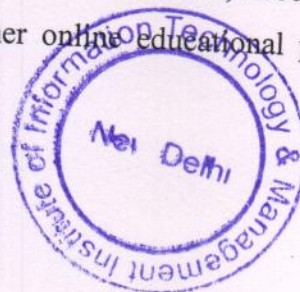
Sr. No.	Designation	Position in committee
1	Faculty	Coordinator
2	Faculty	MOOC- In-charge- (MCA/BCA)
3	Faculty	MOOC- In-charge- (MBA/BBA/B.Com(H)/BA(JMC)
4	Faculty	MOOC In-charge Mentor of respective classes
5	Student	Student coordinator One student each from respective classes

Functional Duties & Responsibilities:

1. The coordinator is overall in charge of the committee and is responsible for the committee's performance in meeting its objectives within the framework of its policy. The coordinator is also responsible for maintaining the database of certificates for students who register and complete MOOCs.
2. The members are responsible for the tasks assigned by the coordinator, including displaying notices, conducting the MOOCs, and solving queries related to MOOCs in their respective courses and classes.
3. The students are allowed complete autonomy in their choice of MOOCs, although a suggestive list of courses is shared with them before the beginning of the MOOCs.
4. The student representatives are responsible for assisting the coordinator in the preparation and maintenance of the MOOCs database.

Guidelines:**BBA/B.Com (H)-**

- The student is required to choose two MOOC courses (one in the second semester and the other in the fourth semester) of 3 credits and at least 8 weeks duration, according to his/her preference, from the Swayam portal or any other online educational platform



approved by the UGC or regulatory body from time to time at the undergraduate level. After completing the course, the student must produce a successful course completion certificate along with the mark sheet to claim the credit. The course chosen by the student must be communicated to the MOOC Coordinator.

- For the August session, a tentative list of courses is available on the portal from May to August, and for the January session, a tentative list of courses is available from October to January.

BCA-

- The MOOC courses may be taken through SWAYAM / NPTEL MOOCs platform in Second semester and the Third Semester of 2 credits (4 weeks)
- The student desirous of doing a specific MOOC based course must seek approval of the APC of the institution for the same before the commencement of the semester. The APC shall allow the MOOC paper to the student if and only if the MOOC subject / course being considered for the student is being offered in line with the Academic Calendar applicable. The student shall submit the successful completion certificate with marks to the institution for onwards transfer to the
- The MOOC course credits shall both be considered for calculation of the promotion criterion from one academic year of study to the next academic year.
- To earn an Honours degree, the student may enroll for 20 credits or more through SWAYAM / NPTEL MOOCs platform. The acquisition of the credits should be completed before the 15th of the July of the admission year plus 3 years. That is, if a student is admitted in the year X, then these credits must be acquired through MOOCs by 15th July of the year (X+3), no extra duration or time shall be allocated.
- Honours in the degree shall be awarded if and only if at least 20 credits are acquired through MOOCs. To obtain Honours in the programme, the student must apply to the institution about the same, before the commencement of the 2nd semester and about registration for the MOOCs and the specific courses through MOOCs shall be registered by the student only after approval by the Academic Programme Committee (APC) of the Institution



MBA-

- The student is required to choose MOOC Course of 3 credits at PG level as per his/her preference from Swayam portal or any other online educational platform approved by the UGC/ regulatory body from time to time at PG level and after completing the course, the student has to produce successful course completion certificate along with mark sheet for claiming the credit The course chosen by the student has to be intimated to the MOOC Coordinator.
- For August session, tentative list of courses are available on the portal from May- August and for January session, tentative list of courses are available from October-January.
- The student has to undergo MOOCs in 2nd and 3rd semester.

Note: The above guidelines are subject to changes as per the GGSIP University syllabus and swayam portal



Director