

NEW DELHI, THURSDAY, JANUARY 20, 2022



Classifieds

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22 Years of Nurturing Excellence	
IITM, a Group of 'A+' category premier Institutions conducting MBA, BBA, BCA, B.Com (H) and proposing new programmes in Law, Engineering & Journalism, invites applications from Senior Faculty Members with consistent brilliant academic record, for appointments as:-	
Director / Professors / Associate Professors / Assistant Professors in Department of MANAGEMENT, COMPUTER SCIENCE, COMMERCE, LAW & JOURNALISM	
Qualification: As per AICTE / UGC Norms. For Director: Minimum 10 Years Post Ph.D. Experience in Academic Administration. For Assistant Profs.: NET qualified / Ph.D. Holder with min. 3 Years experience only need apply. Pay Scale: As per 7th Pay Commission recommendations. Sr. Educationists from eminent Educational Institutions and Industry are also welcome to work both as Core & Visiting Faculty at handsome remuneration. Please Mail your biodata by January 24, 2022 to: The Director	
D-27, 28, 29, Institutional Area, Janakpuri, New Delhi-110058 Email: appointments@iitmjp.ac.in Website: www.iitmjp.ac.in appointments@iitmjp.ac.in www.iitmjanakpuri.com	

Recruitment AD printed in HT - Jan 20, 20

MINUTES OF SELECTION COMMITTEE FOR APPOINTMENT OF DIRECTOR

Date: 08-12-2022

A Selection Committee was held on 08th December, 2022 at Institute of Innovation in Technology & Management, New Delhi, for selection of Director. The Committee consisted of the following Experts/Members:

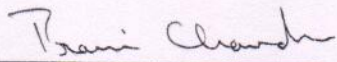
- a) Shri Ravi Sharma, chairman, Selection Committee
- b) Prof. (Dr.) Praveen Chandra, Dean-USICT, GGSIP Univ. Delhi
- c) Prof. (Dr.) M.N. Hoda, Director-Bharti Vidyapeeth Institute, New Delhi
- d) Prof. Hem Chand Jain, Principal, DDU College, University of Delhi, New Delhi
- e) Prof. (Dr.) Sanjay Dhingra, USMS-GGSIPU, Delhi
- f) Dr. Chandra Mohan Singh, Registrar, IINTM, New Delhi


Details of Candidates:-

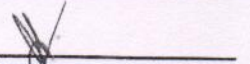
- (a) No. of Candidates called for the interview :07
- (b) No. of Candidates appeared for the interview :04

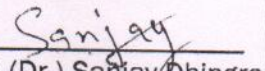
1. The committee found the following candidate suitable, in order of merit, for the post of Director at Institute of Information Technology & Management, Janakpuri, New Delhi:

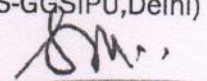
- i) Prof. (Dr.) Rachita Rana

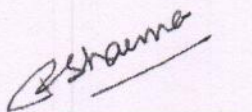

Prof. (Dr.) Praveen Chandra
(Dean-USICT&T-GGIPU Delhi)


Prof. (Dr.) Hem Chand Jain
(Principal-DDU College, DU)


Dr. Chandra Mohan Singh
(Registrar, IINTM)


Prof. (Dr.) Sanjay Dhingra
(USMS-GGSIPU, Delhi)


Prof. (Dr.) M.N. Hoda,
(Director-BVICAM)


Shri Ravi Sharma
(Chairman)

Ref.No.:IITM/Offer letter/ /2022/ 42

Date: December 08, 2022

To
Prof.(Dr) Rachita Rana
D-259, Vijayee Veer Awas
Sector-18A, Dwarka,
New Delhi

Sub: Offer for the post of "Director"

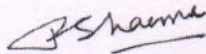
Dear Dr. Rachita Rana,

With reference to your application and the subsequent interview, we are pleased to offer you the position of "Director" in our Institute in the pay scale of Rs. 37400 – 67000 plus allowances as per the Institute's rules.

The terms and conditions of the appointment shall be elaborated in the Appointment Letter.

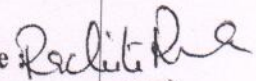
In case, the above is acceptable to you, you would be required to join the Institute with immediate effect. Kindly bring the original certificates alongwith four colour passport size photographs at the time of joining.

Yours faithfully,



(Chairman)

I accept the offer.

Signature 
Name: RACHITA RANA
Date: 8-12-2022

Date: 8/17/2022

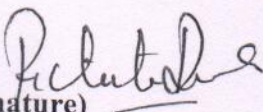
To
The Chairman
I.I.T.M.
New Delhi

JOINING REPORT

In reference to the offer letter no. IITM/offer letter /2022/92
dated 8/17/2022 I have joined the duties as Director (Designation)
with effect from 8/17/2022 (AM)

Thanking you,

Yours faithfully


(Signature)

Name: RACHITA RANA

Ref. No.: IITM/Appt. Letter/2022/ 8

Date: 08th December 2022

Prof.(Dr) Rachita Rana
D-259, Vijayee Veer Awas,
Sector-18A, Dwarka,
New Delhi-110058

Sub: Appointment for the post of Director

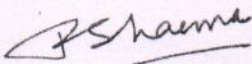
Dear Prof. (Dr.) Rana,

With reference to your application and subsequent interview, the management is pleased to offer you the post of 'Director' at Institute of Information Technology & Management, Janakpuri, New Delhi on the following terms and conditions.

1. The appointment will be with immediate effect.
2. The appointment shall be in pay scale of Director i.e. Rs.37400-67000 plus other allowances as per rules.
3. The appointment can be terminated after giving one month notice by either side or one month salary in lieu thereof subject to the following:
 - (a) That, in the interest of education of students, it may not be possible for the Management to relieve you during mid-semester. Under such circumstances, you may be required to wait to be relieved at the end of even semester in May of the related academic year and the notice shall till such time remain void.
 - (b) The last date for service such one month notice by you shall be 30th November or 31st May of each calendar year, so that necessary alternative arrangements for the ensuing semester may be made. In case such notice is not served by these dates, this contract shall be deemed extended to the next academic year and the terms & conditions of the so extended contract shall remain the same. The process shall continue up to a period of three years, as per procedure specified above.
 - (c) One month notice given by the Management shall be served either personally or dispatched by post to your local address as communicated by you/ available on the Institute's Office record. The notice shall commence from the date of dispatch of the notice.

- (d) No leave or absence from work shall be allowed during the Notice Period. Notice on the Management, while you are already on leave, with or without pay, shall be treated as void unless you first join your duties and then serve the one month notice as per conditions stipulated above. However maximum two days leave can be allowed to meet any contingencies during the notice period.
4. You shall contribute 10 % of the Gross Salary (maximum amount equivalent to 1 ½ month's gross salary) towards the institute revolving fund. The amount so deposited in your revolving fund shall be refunded/adjusted against your dues, if any, at the time of your leaving the job with institute. On completion of deposit of 1 ½ month's gross salary, a simple interest at the prevailing saving banks interest rate shall be paid on the total amount on yearly basis.
 5. You shall be entitled for casual & earned leaves as per the Institute rules.
 6. The Institute shall remain open during the winter and summer vacations. You shall be required to attend the Institute during the vacations as well, so as to take care of various academic and administrative requirements of the Institute.
 7. You shall abide by the rules & regulations framed and issued from time to time by the management irrespective of the eventuality whether such rules are individually notified to you or not.
 8. Innovative & outstanding performance including publications preferably on the subject taught shall be suitably rewarded. Your initiative to adopt the best teaching practices to better the Institute's academic environment and suggestions to improve the teaching learning standards shall be suitably recognized & appreciated.
 9. This is a full time job with full time salary. Please join IITM family with a commitment to dedicate yourself to the cause of value based quality education considering it to be a nation building mission.

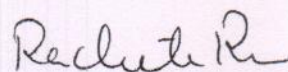
In case the above terms are acceptable to you, you are requested to please return one copy of this appointment letter duly signed as your acceptance of the above stated terms of this contract.



(Chairman)

Received copy

I hereby accept the above terms and conditions.

Signature: 
Name : Rachita Rana
Date : 8-12-2022



SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

Phone : 25552667, 25528117 Fax : 91-11-25528116

E-mail : principalmsi@yahoo.co.in

Ref. No. SMES/2022/41/237

Dated.....
15 November 2022

Experience Certificate

This is to certify that **Dr. Rachita Rana** has worked as Director of Maharaja Surajmal Institute under the aegis of Surajmal Memorial Education Society from 9.5.2018 to 9.9.2022. After that she continued working in the Institute till 11.11.2022 (AN) to the post of Professor in Management department for teaching MBA students and on her personal request, was relieved from the post of Professor, held by her from 10.9.2022 till 11.11.2022, the day of her relieving.

At the time of relieving she was drawing the salary as per Pay Band + Grade Pay of 37400-67000 + AGP 10000 as per 6th Pay Commission.

She is very dedicated, sincere and hard working and has proven to be an asset to us. We wish her all success for future endeavor.

Received

Rachita Rana

Rachita Rana

Ajit Singh Chaudhary
Secretary



SURAJMAL MEMORIAL EDUCATION SOCIETY (Regd.)

C-4, JANAK PURI, NEW DELHI-110 058.

Phone : 25552667, 25528117 Fax : 91-11-25528116

E-mail : principalmsi@yahoo.co.in

Ref. No. SMES/2022/4/236

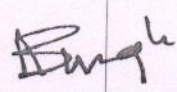

15 November 2022
Dated.....

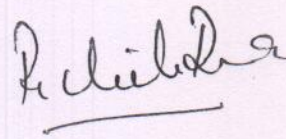
TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Dr. Rachita Rana** has joined Maharaja Surajmal Institute under the aegis of Surajmal Memorial Education Society on 9.5.2018 as Director of Maharaja Surajmal Institute. She worked to the post till 9.9.2022 (AN) and was appointed as Professor in the MBA department of the Institute w.e.f. 10.9.2022 (FN).

She tendered resignation from the post of Professor on personal reasons and her resignation has been accepted by the Management w.e.f. 11.10.2022. Accordingly, she has been relieved of her duties as Professor (Management) from MBA Department w.e.f. 11.11.2022 (AN).

She has submitted her No Objection Certificate to the Institute and her dues, if any, is required to be released as per norms.


(Ajit Singh Chaudhary)
Secretary






MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited
(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110058, Phones : 011- 45656183, 45037193
E-mail : principalmsi@yahoo.co.in, Website : msjanakpuri.com

Ref. No.: MSI/2022/135/741

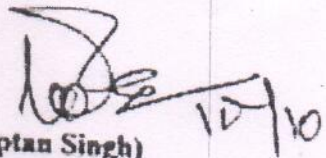
Dated :
10 October 2022

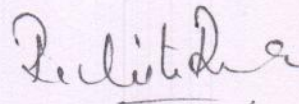
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Prof. (Dr.) Rachita Rana was appointed as Director of Maharaja Surajmal Institute on 9th May 2018 on a regular pay-scale of Rs. 37400-6700+AGP Rs. 10,000/-. She served as Director till 10th September 2022 and was also taking teaching assignments. Presently she is continuing as Professor on the same scale of pay.

She is very hard working, sincere and committed to her work.

I wish her all success in her future endeavor.


(Kaptan Singh)
Chairman - Governing Body
Maharaja Surajmal Institute



INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT

Accredited by NAAC & NBA (for MCA) and Recognised U/s 2(f) of UGC Act.

ISO 9001:2015 & 10002:2014 Certified

Approved by AICTE & Affiliated to G.G.S. Indraprastha University, New Delhi

D-29, Institutional Area, Janakpuri, New Delhi-110058

Tel: 011-2852 5051, 2852 5882, Fax: 011-2852 0239

E-mail: director@iitmipu.ac.in Website: www.iitmjanakpuri.com, www.iitmipu.ac.in



November 29, 2018

RELIEVING CERTIFICATE

This is to certify that Dr. Rachita Rana joined IITM on 17-07-2006 and worked as a Director from 06-12-2011 to 08-05-2018 in the pay scale of ₹ 37,400-67,000.

Consequent to her resignation letter dated 09-04-2018, she is relieved from the services w.e.f. 09-05-2018 F.N. No dues are pending against her.

We wish her success in life.

A handwritten signature in black ink, appearing to be 'J. C. Sharma', written in a cursive style.

J. C. Sharma
(Chairman)

A handwritten signature in black ink, appearing to be 'Rachita Rana', written in a cursive style.



Guru Gobind Singh Indraprastha University
Kashmere Gate, Delhi-110403(INDIA)

No. : IPU/JR(Aff)/UAT/2007/1129

Dated: 10th December 2007

Subject: Approval / Qualified Faculty

In pursuance of the provisions contained in Statute 18 (2) of the University and the regulation relating thereto, and on recommendations of the Principal / Director of the Institute, following teachers of Institute of Information Technology & Management have been accorded status of 'Approved Teachers' w.e.f 06.12.2007 as per details below:

S.No.	Name of the Candidate	Subject	Approved Designation
1.	Dr.Rachita Rana	Management	Asst.Professor
2.	Ms.Dheerta Kakkar	Mathematics	Lecturer (For teaching only UG level programme)

Concerned faculty may also be intimated.

Suchitra
(Dr. Suchitra Kumar)
Joint Registrar (Affiliation)

The Principal / Director
Institute of Information Technology & Management
D-29, Institutional Area
Janakpuri
New Delhi- 110058

P. K. R.

Registrar
our data may be
updated

13/12/07

D-125/1675/13/12/7



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April 15, 2006

TO WHOMSOEVER THIS MAY CONCERN

This is to confirm that Dr. Rachita Rana has been a faculty with us for the past three years handling the Economics module for the Masters and Graduate programme in Business Administration. Her responsibilities included examination paper setting and assessment as well as moderating papers across campuses.

We would, indeed, find it difficult replacing her with a good faculty in Economics. However, we do wish her all the best in all her future assignments.

Ajoy Nair

Head : Academics

In association with



Bangalore Campus : TASMAC House, 7/6, Bull Temple Road, Basavangudi, Bangalore - 560 004.
Tel. : +91 (0)80 26606942/26600716/26600717/51506630,
Fax : +91 (0)80 26606943 E-Mail : bangalore@tasmac.ac.in
Kolkata Campus : TASMAC House, 27, GN Block, Near Godrej Factory, Sector V, Salt Lake City, Kolkata - 700 091.
Tel. : +91 (0)33 23572551/52/53 Fax : +91 (0)33 23572554 E-Mail : kolkata@tasmac.ac.in

Branch Offices : Mumbai : Tel. : +91 (0)22 23516430/23513656 Hyderabad : Tel. : +91 (0)40 55662724 / 5
Kolkata : Tel. : +91 (0)33 24850201/24850202 Pune : Tel. : +91 (0)20 26127289/26136589/26130423
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providing higher education.



भारतीय सामाजिक विज्ञान अनुसंधान परिषद्
(मानव संसाधन विकास मंत्रालय)

पोस्ट बाक्स-10528, अरूना आसफ अली मार्ग,
नई दिल्ली-110067

INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

(Ministry of Human Resource Development)

Post Box No. 10528, Aruna Asaf Ali Marg,
New Delhi-110 067

EPABX : 26179849-51 Fax : 91-11-26179836


E-mail : info@icssr.org Website : www.icssr.org

K. D. GAUR
ADMINISTRATIVE OFFICER

Dated: 4th April, 2000

CERTIFICATE

Certified that Dr.(Mrs.) Rachita Rana was working as Research Officer in the Research Project on "**Rural Diversification and Poverty Alleviation**" sanctioned to me by Council. Appointed April 1998 to March 2000.


(K. D. Gaur)

Dr. K.D. GAUR

Administrative Officer

Post Box No.

Ministry of Human Resource

Aruna Asaf Ali Marg, New Delhi-110 067

