Institute of Information Technology & Management

D-29, Institutional Area, Janakpuri, New Delhi-110058
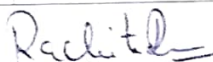
28th November, 2023

CIRCULAR/ ACAD/ 26

(Anti-Ragging/ Proctorial Board/ Discipline Committee)

Following faculty members are appointed as members of above committee with immediate effect.

S. No.	Department	Name of faculty	Designation	Mobile Number	Responsibility
1	Information Technology	Mr. Ashish Kumar Nayyar	Chief Proctor/ Coordinator	9711799028	Overall Coordination
2	Information Technology	Mr. Yogesh Kumar	Member	9813206583	Planning/ Record Keeping
3	Information Technology	Dr. Ramandeep Kaur	Member	9910770024	Counselor
4	Management	Dr. Sunitha Ravi	Member	9310904422	Counselor
5	Commerce	Dr. Amit Kumar	Member	9910815227	Counselor
6	Mass Communication	Mr. Bal Krishna Mishra	Member	9711797427	Counselor

Prof. (Dr.) Rachita Rana

Director

Institute of Information Technology & Management

D-29, Institutional Area, Janakpuri, New Delhi-110058

Anti-Ragging Policy

Preamble:

In accordance with the directives from the Honorable Supreme Court and the regulations set forth by the All India Council for Technical Education (AICTE)/UGC/GGSIPU to prevent and eliminate the act of ragging, Institute of Information Technology & Management (IITM) acknowledges the gravity of this issue. Ragging in any form is strictly prohibited within the premises of IITM, and the institution is committed to ensuring a safe and conducive environment for all students.

Policy Statement:

IITM maintains a zero-tolerance policy towards ragging, defined as any act that violates the dignity of an individual or causes humiliation or discomfort, whether physical, mental, or emotional. The institution firmly believes in fostering a culture of mutual respect, inclusivity, and integrity among its students and upholds the principles of discipline and ethical behavior.

Regulatory Compliance:

IITM adheres strictly to the guidelines and regulations laid down by AICTE, as specified in the Regulations for Prevention and Prohibition of Ragging in AICTE-Approved Technical Institutions (No. 37-3/Legal/AICTE/2009 dated 01.07.2009). The institution recognizes the significance of complying with these regulations and pledges to enforce them rigorously.

Preventive Measures:

1. Orientation Program: IITM conducts comprehensive orientation sessions for both new and existing students to raise awareness about the harmful effects of ragging and the institution's stringent anti-ragging policies.
2. Anti-Ragging Committee: The institution forms an Anti-Ragging Committee comprising faculty members, administrative staff, and student representatives to oversee and address issues related to ragging promptly.
3. Anti-Ragging Squad: An Anti-Ragging Squad is established to patrol the campus, ensuring strict compliance with anti-ragging regulations and promptly reporting any suspicious activities.
4. Awareness Campaigns: IITM displays Anti Ragging posters at all prominent places such as Corridors, Departments, Library, Canteen, Common facilities etc. The size of posters are as per the guidelines and are of size 8'x6' inches. Regular awareness campaigns, workshops, and seminars are conducted to educate students about the detrimental impacts of ragging and encourage reporting of incidents without fear of reprisal.

Prohibited Activities:

The following activities, among others, are strictly prohibited within the premises of IITM:

- Physical or verbal abuse, intimidation, harassment, or any form of violence towards fellow students.
- Forcing students to engage in activities that cause discomfort, humiliation, or mental trauma.
- Coercing students to consume alcohol, drugs, or any other harmful substances.
- Disrupting the academic, social, or personal life of students through ragging-related activities.

Disciplinary Action:

IITM reserves the right to take strict disciplinary action against any individual or group found guilty of engaging in ragging activities, irrespective of their status or position within the institution. Such actions may include, but are not limited to, suspension, expulsion, or legal proceedings in accordance with the law.

Reporting Mechanism:

Students, faculty, staff, or any other stakeholders witnessing or experiencing any form of ragging are encouraged to report incidents promptly to the Anti-Ragging Committee or the designated authorities. Confidentiality and protection of the whistleblower will be ensured.

Committee Members:

S.No	Department	Designation
1	Information Technology	Chief Proctor
2	Information Technology	Member
3	Information Technology	Member
4	Management	Member
5	Commerce	Member
6	Mass Communication	Member

Conclusion:

IITM is committed to maintaining a safe, respectful, and nurturing environment for all its students, fostering an atmosphere conducive to learning, personal growth, and academic excellence. The institution pledges to uphold and enforce this Anti-Ragging Policy to its fullest extent.

This policy is subject to periodic review and modifications as deemed necessary to align with prevailing laws, regulations, and best practices in preventing ragging.

Anti-Ragging Helpline: 011-28525882, 28520239, 28525051, +91-9711799028

Email Id: antiragging@iitmipu.ac.in , proctor@iitmipu.ac.in

Roles & Responsibilities of Coordinator and Members
(Anti-Ragging/ Proctorial Board / Discipline Committee)

The Chief Proctor and members of the Anti-Ragging and Proctorial Board play crucial roles in maintaining discipline, safety, and a healthy environment within an educational institution. Their responsibilities are centered around preventing ragging (a form of bullying or harassment in educational institutions) and enforcing rules and regulations. Here are the roles and responsibilities of the Chief Proctor and members of the Anti-Ragging and Proctorial Board:

Coordinator(Chief Proctor)

Overall Supervision: The Chief Proctor is responsible for the overall supervision of the proctorial system within the institution.

Policy Implementation: Ensures that anti-ragging policies and guidelines are implemented effectively and consistently.

Coordination: Coordinates with other members of the committee, administrative staff, and law enforcement agencies if necessary, to maintain a safe and secure campus environment.

Reporting: Reports directly to the higher authorities, regarding the status of discipline, any incidents of ragging, and the measures taken to address them.

Counseling: Collaborates with counseling services to address the psychological impact of ragging on victims and to provide necessary support.

Members of the committee

Documentation & Communication: Maintains detailed records of all incidents, actions taken, and outcomes for future reference. Communicates regularly with students, faculty, and staff to create awareness about the harmful effects of ragging and the importance of maintaining a respectful and inclusive environment.

Surveillance: Regularly patrols and monitors different areas of the campus to prevent and detect instances of ragging.

Training: Organizes training programs for proctors and staff /students to ensure they are well-equipped to handle disciplinary issues and prevent ragging.

Investigation: Investigates complaints or reports of ragging promptly and impartially.

Counseling and Awareness: Engages in counseling sessions with students involved in ragging, educating them about the consequences and encouraging positive behavior.

Disciplinary Action: Recommends appropriate disciplinary actions against those found guilty of ragging, in accordance with the institution's policies.

Emergency Response: Acts promptly in emergency situations, involving law enforcement if necessary, to ensure the safety of students.

Collaboration: Collaborates with other administrative bodies, such as the student affairs office and academic departments, to address discipline-related issues.