

Notice No. - 86

TIME MANAGEMENT WORKSHOP

The Institute is organizing a Workshop on **Time Management** for MCA, MBA, BBA, BCA and B.Com (H) students, as per the following schedule:

S. No.	Course	Date & Day
1	BBA & B.Com (H) (I Semester)	11.10.18 (Thursday)
2	MCA, MBA, BCA (I Semester) & B.Com(H) (III Semester)	15.10.18 (Monday)

Resource Person: Ms. Neha Sharma

Time: 10:30 AM to 12:00 noon

Venue: IITM Auditorium

Note: Attendance is Mandatory

**Prof. (Dr.) Prerna Mahajan
(HOD - IT)**

**Prof. (Dr.) Sheela Bhargava
(HOD-Management)**

**Prof. (Dr.) S. S. Agarwal
(Director)**

cc.:

1. Chairman Sir, IITM
2. Programme Coordinators
3. Website